



Selectmen's Meeting Summary April 4th, 2018

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: Marcia Murphy, Ole Odegard, Gayle Landry, Joe Landry, Bill MacDuffie, Jr. Jennifer Hoyt, David Kelly.

- Review and Approve Minutes of last meetings
 - **Selectman Ballou moved to accept the 3/21/18 meeting summary; Selectman Schmidl seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Department Updates/Issues:

Highway Department Update:

- Grading and gravel. Took care of concern re: Gerrish Road and it was graded – however there are many roads in town that are in rough shape.
- Some timber cutting still being accomplished and roads are fine.
- 2018 winter budget line item has approximately \$20,000 left for remainder of the year.

Fire Department Update:

- Stats: 1 wire call, 4 ems, 2 mv accidents
- Tanker is scheduled to be done in June
- Asked TA Warren to contact the company who serviced the Water Filtration system to come back because there is an alarm going off and light blinking since it was serviced.
- Forestry grant is almost completed
- Citizens can now go on line for burn permit for camp fires – state website - \$3 for permit. All other permits for burning by contacting local fire wardens. Can still get campfire permits by calling local wardens as well.
- Hopkinton contacted Chief to say they will be replacing their ambulance and asked for status re: Salisbury's interest in old ambulance. Chief still working with Penacook Rescue to get numbers before decision can be made as to how we will proceed with transports. Chief is also looking at on call stipend own staff. Once more information is available Chief and Board will look at which is best way to proceed.

Police log – March 2018 – total calls –35: 1 – 911 hang up; 1 – ambulance needed; 2 – burglar alarm; 1 - burglary – past tense; 3 – civil standby/ BOLO; 3 – Department Assist / detail request; 1 – domestic in progress; 2 – hazardous operator; 4 – motor vehicle accident; 4 – request for service; 4 – sex offender registration; 4 – suspicious activity; 2 – theft; 2 – vehicle off road; 1 – welfare check. Report on file in Selectmen Office. Also, stats are posted on town website.

2nd Quarter - Safety Committee Update:

- AH Alarms – batteries all changed
- AED Training completed
- Cabinet work at town hall was completed thanks to Marcel Binette.

Old Business:

- Meeting Updates
 - PB – met 4/2 re: minor subdivision of former Kepper property. Site walk on property Thursday 4/5 at 6 PM. General discussion re: Black Bear Winery and other small issues.
- FYI Meeting Reminders
 - Cemetery Trustees Meet April 5th – 4 PM – Academy Hall
 - Planning Board site walk – 650 Old Turnpike Rd property – 6 pm
 - Recreation Committee Meet April 7 – 10 AM – at Maplewood Recreational Field
 - Budget Committee Meet April 9th - 7 PM – Academy Hall
 - Planning Board Meet April 16th – 7 PM – Academy Hall
- Transfer Station Hours of Operation: Office has been receiving inquiries about when Spring/Summer hours will begin. Steve Wheeler indicated they are ready to open Wednesdays anytime. **Select board moved and approved resuming Wednesday hours effective Wednesday, April 18th through October 31st with the hours of 2-8 PM.**
- Project To-Do List – reviewed and updated. (attached to minutes)
- Trees – Maplewood Cemetery. The logs which were left in the state right of way by Maplewood Cemetery needs to be cleaned up. Select Board decided to post notice that these are free for the taking.
- TA Warren noted that Girard/Searles Hill has turned in paperwork re: building on Searles Hill Rd and project has grown from shed to a home. Bill MacDuffie Jr. indicated he went to look at the area with Mr. Girard who stated he needed a letter from Road Agent and Fire Dept. First thing that needs to be done is a site visit is needed. TA Warren to follow up to make sure appropriate steps are taken and will schedule the necessary site walk / meeting.
- Ross-Raymond follow up with Schmidl re: Well Monitoring at Transfer Station and Internet issues North Road. Schmidl has not addressed these issues to date.
- Cross Country signed contract and TA Warren sent to DRA for review. Town Counsel has reviewed before CC signed.
- Ballou asked if a response has been received from DRA re: town's inquiry about tax rate adjustment for July bill. TA Warren noted no response to date.

New Business:

- Board reviewed and adopt the Fund Balance Policy – SOP 12-001
- Board reviewed and adopt the Investment Policy – SOP 07-003
- Donation to Crime line. Each year town makes contribution – last year \$200. **Selectman Schmidl moved to give \$200 this year, Selectman Ballou seconded. All approved.**
- Pots and Pans – Town Hall. Selectman Ross-Raymond noted a town citizen has indicated a willingness to donate a set of pots and pans that are badly needed. Gayle Landry has been cleaning up the kitchen area and will be doing an inventory list of what is needed and give to TA Warren.
- Selectmen discussed recent newspaper article about town citizen who has contributed a lot to the town through various organizations and who reached a landmark birthday and it was suggested in article town should honor that person. Selectmen would like to come up with some type of plaque which would honor such individuals in town who deserve to be

recognized for all they have contributed to the town. TA Warren and AA Downes will draft up a proclamation / certificate.

Public Comments:

- Gayle Landry: Noted the AED training was attended by all town office staff and library staff. She would like to suggest the town office consider purchasing a box with alarm for the system housed at Academy Hall. Board all agreed this would be a good idea and asked TA Warren to follow up on this.
- Joe Landry: Expressed he feels the effort by town officials to have State Police provide extra detail coverage is good and noted we have the best possible police coverage with State Police.
- Jennifer Hoyt: Shared information regarding group in Salisbury that use the 411 app and email when concerned with possible suspicious activity. A good tool for police is when public gets involved. Selectman Ross-Raymond discussed how over the 8 years town has used SP for coverage the police budget has been adjusted. Selectman Ballou noted to reinstate a police department would be very costly.
- Marcia Murphy: stated whenever she has had to call police – it was SP who came even when we had a police department.
- Dave Kelly: suggested people who are going to be away should notify SP so they keep watch.

Correspondence:

- Selectmen signed letter of thanks to Tom Ciccarello who did the AED training.

Other: All business that shall legally come before the Board

- Recap of decisions made at this meeting.
 - TA Warren to contact the company who serviced the Water Filtration system for service call.
 - Fire Chief and Board will look at which is best way to proceed concerning ambulance transports.
 - post notice the tree wood in front of Maplewood Cemetery is free for the taking.
 - TA Warren to follow up with Girard Class VI road application
 - Draft proclamation / certificate in recognition of service to town

Non-Public Session: (as necessary)

At 6:50 PM motion to enter Nonpublic Session per RSA 91-A:3:II (a) personnel made by Selectman Ross-Raymond, Seconded by Selectman Schmidl. Roll Call Vote:

Ken Ross-Raymond - ✓ Pete Ballou - ✓ Joe Schmidl - ✓

Public session reconvened at 7:45 PM.

Motion made by Selectman Schmidl to seal the non-public minutes, seconded by Selectman Ballou. All voted affirmative.

Selectman Schmidl moved to adjourn at 7:50 PM, Selectman Ballou seconded. All voted in favor.

Respectfully submitted:

Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the April 18, 2018 Meeting.

Selectmen, Town of Salisbury