



Selectmen's Meeting Summary November 15, 2017

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: Dave Kelly, Mike Broas, Steve Wheeler, Gayle Landry, Alison Thomas, Sandy Miller, Gail Henry, Marcia Murphy, Lenard Burke, Oscar Galay Hondema, Jonathan Jones, Steve Samodai, Katherine Bollenbach, d. Ole Odegaard.

Chairman Ross-Raymond called meeting to order at 5:30 PM.

- Review and Approve Minutes of 11/1st Meeting. **Selectman Ballou moved to accept the November 1st meeting summary, Selectman Schmidl seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Departments:

- Swearing in Planning Board Alternate – D. Ole Odegaard
- October Police Stats: Total calls – 30: 1 – 911 hang-up; 1 – abandoned vehicle; 1 – assault in progress; 1 – assault past tense; 3 – burglar alarm; 1 – burglary past tense; 2 – civil standby; 3 – hazardous operator; 1 – hit and run; 3 – animal complaint; 6 – request for service; 2 – road obstruction; 3 – sex offender registration; 2 – theft;
- 250th Celebration Update – Gail Henry: 2018 is our 250th Anniversary. Moving right along - 100 glass medallions already received; license plates will be picked up 11/18; also looking at aprons, hats, and tee shirts. Calendars are in process of being worked on. Pricing for these items still needs to be decided. Also, will have order forms to be picked up in different areas and from website. There will be letterhead and thank you notes for this Committee to use. Many of these items will be for sale at the Holiday Craft Fair December 2nd. Other ideas are being looked at such as “adult tea party”; welcome wagon contest, etc. News letters are being sent out monthly by Gail to Lifelines and Andover Beacon. Gail will be getting together with or emailing committee to wrap up some of these issues.

Gail also asked about having a separate one-time budget appropriation for this event to help offset costs along with money making ideas. This would fall under the line item for patriotic observations and will be discussed when preparing for the 2018 proposed figures at the December 6th BOS meeting.

- Mike Broas and David Kelly from Recreation Committee presented to BOS information regarding applying for the Land & Water Conservation Fund Grant. On November 3, 2017 the Town was sent an “invitation to apply” for the 50/50 matching grants funds to replace the existing bleachers, existing swing set and install a small playground system at the Maplewood Recreation field. The estimated total project cost is \$42,587.80 with the Town’s share being \$21,293.90. Funding is contingent upon the Town’s annual \$5,000 appropriation for Recreation CRF in 2018 (town meeting) to meet its share. Some of the funding can be

matched through “in-kind” services i.e. volunteer time billed at \$23 per hour, donated services, etc. In order to receive these funds, the town selectmen must vote whether or not it would like to have the ballfield remains and be maintained as a recreational area in perpetuity. If the Town decides to move forward with the grant then funds will also be available in the future. Additionally, the Board needs to vote to designate April Rollins the signing authority for the application. **Selectman Schmidl moved to proceed with grant process, and to give April Rollins the signing authority for the application process; Selectman Ballou seconded. All voted in favor.**

- 2018 Proposed Budget:

➤ **Department Heads: 2018 Proposed Budget:**

Line Item – Department	Discussion
4210 – Police – BOS	No change in 2017 total - 2018 proposed budget is \$20,000.
4220/4215/4290 – Fire/Rescue/Forestry – Chief MacDuffie	<p>Figures presented are still same. Ambulance – \$28,100; Fire - \$35,656. Forestry - \$8,700.</p> <p>In to further discuss how to address the budget figures for matching grant for safety building, doors, forbs, etc. the proposed 2018 figures. Working on grant for door, forbs, \$7000-\$8000 matching that town pays and get reimbursed. This will be put in the budget under town building projects and will be reviewed and discussed at the December 6th meeting.</p> <p>He also asked about the money received from ambulance billing – and getting a revolving fund established and decide how much can be used for the cost of paramedic intercept, transports by town and supplies. TA Warren noted a warrant article will need to be put before town at town meeting and Treasurer is one who oversees the account. This will be addressed when working on 2018 warrant articles.</p>
4312 – Highway – Bill MacDuffie, Jr., Road Agent	Same as last year. Total \$268,945. Selectman Ross-Raymond noted this is the third year held same.
4910 – Highway Projects – MacDuffie, Road Agent	<p>Discussed 2018 project - North Rd. This year completed ½ of road; if we do second half next year the cost would be estimated at \$210,000 instead of the originally proposed estimate of \$140,000. In conferring with contractor, we actually be saving \$35,000 by completing north road next year. Then the third year (2019) would only be for top coating of the entire North Road area at estimated cost of \$65,000.</p> <p>BOS all agreed with RA MacDuffie’s recommendation to complete North Road project in 2018 and proposed figure is \$210,000.</p>
Recycling and Transfer Station	Wheeler noted that since the town contract negotiating for hauling, container rental, etc. we have fixed prices for 2018,19 & 20. Our costs have increased but should be more stable now that we have contract.
4323 – Recycling – Steve Wheeler & BOS	Up by \$1,256 from 2017 budget of \$9,720. Proposed 2018 budget is \$10,976.

4324 – Transfer Station – Steve Wheeler, Operator	Up by \$12,957 from 2017 budget of \$75,408. Proposed 2018 budget is \$88,365. This is due to contract in place and includes salary increase of 2% for TS Operator and for machine operator and assistant 2.2% and for 3.1 %. Selectman Ross-Raymond thanked TS Operator Wheeler for his hard work in negotiating costs for transfer station/recycling.
4550 – Library – Alison Thomas, Chair	Came in with a 2% overall increase from last year. Operating budget for 2018 is proposed at \$11,572. Up by \$528. Salary budget for 2018 is \$28,420. Up by \$273. For a total proposed 2018 budget of \$39,992.

Old Business:

- Meeting Updates:
 - 11/2 – Cemetery Trustees: Maplewood wall has been completed and final inspection made. Still need to get top sealed. Cemetery Trustees will be getting quote from MacDuffie Construction for road work in Maplewood (to be encumbered and work completed in 2018) if not able to do this year.
 - 11/6 – Planning Board: Public Hearing held on amendments to Zoning Ordinance – Article VIII-Signs and they will be moving ahead with warrant article for 2018 town meeting.
 - 11/13 – Budget Committee – received proposed 2018 figures for some departments.
 - % of increase on salaries – budget committee would like to hold at 2% increase for all across the board. One approved by BOS at 3% - and Budget Committee only approved at 2%.
- Reminders:
 - November 16th – MVSD Collaborative Board Meeting – 6 PM
 - Town Offices Closed 11/23 – Thanksgiving Holiday
 - December 2nd – Holiday Craft Fair – 9AM – 2 PM – Town Hall
 - December 2nd – 9AM – 3PM SHS Kepper Estate Sale – Baptist Meeting House.
 - December 3rd – Reading of A Christmas Carol – 2 PM – Town Hall
 - December 4th – Planning Board – 7 PM – Academy Hall
 - December 6th – SES Dare Graduation – 2 PM
 - Volunteer Appreciation - December 20th Meeting
- Garfinkle Update – Hearing Date 11/20th - Selectman Ballou will be there with Town Counsel.
- Merchant Update – TA talked with him – he has moved in with mother. He was asked to provide something in writing to the Selectmen.
- TA Warren will follow up on concerns re: 522 Old Turnpike Rd and occupancy permit.
- Private hauler took load of trash from Salisbury resident to wheelabrator directly instead of to Transfer Station due to the volume. Since it was for Salisbury trash town, it was decided town should be responsible for cost.

New Business:

- Bldg Permit for storage shed on Searles Hill Rd (class VI) was received and Building Inspector referred applicant to BOS for waiver to build on Class VI highway. Person wants to put up a 20 x 20 shed on cement pad. It is a 167 acres parcel and over 3000 feet from Class V road. Individual may be back in with application request to Selectmen.

- TA Warren reported that the office copier – which is over 16 years old is on its last legs and needs to be replaced. We have \$1500 in office equipment and ask approval to use \$2500 from building projects line item in 2017 budget. AA Downes agreed the machine needs to be replaced this year – as this is a very busy time with budgets, and new year coming up and lots of copying is needed. **Selectman Schmidl made motion to get extra amount of money needed from 2017 building projects line item to purchase copier; Selectman Ballou seconded. All voted in favor.**

Public Comments:

- Oscar Galayhondema, 348 North Road asked for update regarding the lack of internet in the area of North Road. He has been asking for help with this for couple of years and wonders what has happened. Selectman Schmidl said unfortunately the period to file for a grant for help with this has passed. He will follow up with winter so a grant can be submitted in the spring. It was also mentioned that public hearing notices are posted at PO and Academy Hall and most residents in this area do not frequent the Salisbury PO so miss these notices. *Town does also put notices of all public hearings on our town website – and if resident cannot access the internet – the library has computers that will access the website.*
- Leonard Birke, 428 North Road: inquired about abatement process for those residences on North Road to get break on taxes due to no high-speed internet. Abatement forms can be picked up at the town office or from website and are due by or before March 1st. Gayle Landry: budget of tax collector – 2% increase on salary
- Gail Henry, Library Trustee wanted to make sure BOS will do a warrant article again for \$1000 for expendable trust fund for library in 2018.
- Marcia Murphy, Franklin Rd: Made statement that she met with Cross Country Assessors about revaluation and was taken back by lack of knowledge the assessor had regarding the assessing issues. Actually, TA Warren was more of a help than the assessors. TA Warren also noted we have received other concerns about the assessors and process – one being from Steve Samodai who was here earlier – who came into office today to say Mr. Earls was rude and arrogant. Selectmen will address these concerns with Cross Country by letter.

Other: All business that shall legally come before the Board - Non-Public Session – if warranted:

At 7:10 PM motion to enter Nonpublic Session per RSA 91-A:3:II (a) (3) [Reputation] made by Selectman Ross-Raymond, Seconded by Selectman Ballou. Roll Call Vote:

Ken Ross-Raymond - ✓ Pete Ballou - ✓ Joe Schmidl - ✓

Public session reconvened at 7:20 PM. Motion made by Selectman Schmidl to seal the non-public minutes, seconded by Selectman Ballou. All voted affirmative.

Selectman Ballou moved to adjourn at 7:25 PM; Selectman Schmidl seconded. All voted affirmative.

Respectfully submitted:

Kathie Downes
Administrative Assistant

Meeting Summary reviewed and accepted at the December 6th Meeting.

Selectmen, Town of Salisbury