



Selectmen's Meeting Summary May 17, 2017

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Absent
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: Sandy Miller, Gayle Landry, Dora Rapalyea, Bill MacDuffie, Jr.

Chairman Ross-Raymond called meeting to order at 5:30 PM. Selectman Schmidl unable to attend tonight. Selectman Ross-Raymond noted the passing this week of Albert (Albie) Sanborn and on behalf of the Board extends condolences to his family.

- Review and Approve Minutes of last meeting
 - May 3rd, 2017 – **Motion to accept by Selectman Ballou, Selectman Ross-Raymond seconded. All voted in favor.**
 - Review Accounts Payable & Payroll registers. **Motion made and seconded to accept. All voted in favor.**

6:00 PM: Lt. Commerford – State Police – MOU: Board invited Lt. Commerford to meeting for discussion and finalizing the Memo of Understanding (MOU) between State Police and Town of Salisbury for special detail work. All in agreement to start with having 4 hours per week for special detail to be scheduled by State Police. This will become effective week of May 22nd. **Selectman Ross-Raymond moved to finalize the MOU for signatures; Selectman Ballou seconded. All in favor.** TA Warren will work with Lt. Commerford to get the MOU finalized this week. Gayle Landry from the audience thanked Board of Selectmen for moving forward with this endeavor and also thanked Lt. Comerford for state police presence in town. She suggested that perhaps if SP will be doing a detail on Tuesday evenings – officer may want to stop by town offices during open hours. Fire Chief MacDuffie also stated he appreciates their help and presence in town during emergency calls.

Old Business:

- Old Fire Station Property Concerns: Selectmen are following up on this property because of concerns being received and letters have been sent to the owner(s) with no response. Town Counsel suggests a member of the Board visit the owner to discuss concerns. Selectman Ballou will attempt to speak with the owner.
- Garfinkle Property Update: Selectmen have received a number of complaints from neighbors about the situation. Town Counsel working with property owner and attorney regarding permits needed. Selectmen asked TA Warren to follow up with Town Counsel re: establishing guidelines and time frames that the town expects Garfinkle to follow.
- Meetings Update
 - Budget Met 5/8 – organizational meeting and goals/objectives for 2018 proposed budget preparation.
 - OHD met 5/10 – talked about moving ice cream social to ball field on Friday – need to check with Slossar's to see if they are still planning to host this event.

- Planning Board met 5/15 – Mike Tardiff from CNHRPC in to discuss proposed Master Plan and upcoming public hearing.
- Upcoming Meetings:
 - Saturday – 5/20 – Recreation Committee Meeting at 10AM – at Maplewood Ballfield.
 - CC meet Wednesday 5/24 at 7 PM – Academy Hall
- Website Update: TA Warren almost ready to go live.
- Transfer Station – Upkeep of closure area – It appears we don't have to do as much work as TS Operator Wheeler had indicated. Dave Lewis from CLD has given TA Warren specifics and she will follow up with Perkins who does town grounds maintenance and get it accomplished.
- Fire Chief noted they have picked up the Fire Truck Chassis and parts and brought them to the Fire Station. TA Warren and Chief working with Valley for what else we need to get from Valley and hopefully will get remainder of money not spent (\$63,000) sometime next month. Chief looking at two companies regarding finishing the project. Update from Chief next meeting.
- Selectmen will take care of painting and repairing hooks and rope for flag pole at Academy Hall tomorrow.
- TA Warren reported that the assessors (Cross Country) were in town last week doing pick-ups from 2016. The 2017 Update of all town properties will begin in July and be completed by September. Notice of this event has been posted.

New Business:

- Library Trustee Alternates (Julia Jones & Sally Jones): Board reviewed letter from Library Trustees with recommendations for two additional individuals to be alternate trustees. **Selectman Ballou moved to accept their recommendations of Julia Jones and Sally Jones as alternates for 2017; Selectman Ross-Raymond seconded. All voted in favor.** AA Downes will send letter of this decision to Library Trustees.
- Town Hall Ramp Lattice – Selectman Ballou noted he has lattice material and will take care of repairing as well as will seal the ramp. He also noted the outside of the town hall is in need of a lot of work – and Selectman Ross-Raymond will follow up with building contractor Platte re: cost and timeframe to complete needed work.

Public Comments:

- Sandy Miller – North Road: Noted Nancy Hayden did a great job on the Ravioli Dinner fund raiser held last Saturday. They served over 80 dinners.

Other: All business that shall legally come before the Board

Selectman Ballou moved to adjourn at 6:15 PM; Selectman Ross-Raymond seconded. All voted affirmative.

Respectfully submitted:

Kathie Downes

Administrative Assistant

Meeting Summary reviewed and accepted at the June 7th, 2017 Meeting.

Selectmen, Town of Salisbury