



# Salisbury Board of Selectmen

## Meeting Minutes

December 1, 2021

**Approved**

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Selectman Brett Walker, Chair	Present
Selectman John W. Herbert	Present
Selectman Jim Hoyt	Present
Town Administrator April Rollins	Present
Municipal Assistant Kimberley Edelman	Present

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**Attendees:** Several citizens attended the meeting in person at Academy Hall. No one joined via Zoom.

### 1) Open Meeting

Chairman Brett Walker opened the meeting at 7 pm.

### 2) Meeting Minutes

Selectman Herbert made a **motion** to approve the minutes of November 17, 2021. Selectman Hoyt **seconded**. The **motion passed** with all in favor.

### 3) Signatures

Chairman Walker noted that the Selectboard had reviewed the accounts payable & payroll registers.

- ◆ Intent to Cut – Tax Map 230, Lot 6
- ◆ Abatement of Unknown Properties - Tax Map 220, Lot 7, Tax Map 251, Lot 10 and Tax Map 256, Lot 22. Selectman Herbert made a **motion** to approve the abatements, Selectman Hoyt **seconded**. The **motion passed** with all in favor.

All documents are available for public inspection.

### 4) New Business

#### a. Donations RSA 31:95-e

Chairman Walker reported that Jeff Nangle donated \$500 dollars to go towards General Assistance. Chairman Walker made a **motion** to accept the donation. Selectman Herbert **seconded**. The **motion passed** with all in favor. The Selectboard expressed their gratitude.

**b. Approved Subdivision for Jarvis**

Chairman Walker read a portion of an email sent to the Town Administrator from Ted Jarvis:

*“I would like to formally withdraw my Subdivision Application for 289 New Road in Salisbury, NH. At this time, we do not want to pursue the Subdivision. Please notify the board and document our withdrawal for public record. Thank you.”*

It was noted that no action was required of the Selectboard. The Planning Board would process the notice of withdrawal at their December 6 meeting.

**c. Collaborative Meeting with MVSD**

Chairman Walker reported that the Town had received notification of a MVSB / Select Person Collaborative Meeting scheduled for 6:30 pm on Thursday, January 13, 2022 at the Merrimack Valley SAU Office in Concord. He responded that he would attend.

**d. Tire Fee Increase**

Chairman Walker reported that the Town had received notification from the Northeast Resource Recovery Association (NRRRA) that effective January 1, 2022 new tire disposal fees would go into effect. Chairman Walker made a **motion** to adopt the new fee schedule. Selectman Herbert **seconded**. The **motion passed** with all in favor.

**5) Old Business**

Chairman Walker noted that there were still some 2022 Budget items that needed to be addressed.

**a. Personnel Administration (4155)**

Town Administrator April Rollins noted that the 2022 payroll taxes had recently been calculated based on the projected wages for the year. \$15,620 was now added to the Personnel Administration portion of the budget.

Chairman Walker made a **motion** to recommend to the Budget Committee the amount of \$15,620 for 4155-05 PA Payroll Taxes. Selectman Herbert **seconded**. The **motion passed** unanimously.

**b. Police (4210)**

Chairman Walker noted that discussion about police detail was ongoing. He suggested tabling discussion for the time being.

**c. Ambulance (4215)**

Chairman Walker made a **motion** to recommend to the Budget Committee the amount of \$81,760 for 4115-07 - AMB Outside Ambulance Service & Billing. Selectman Hoyt **seconded**. The **motion passed** unanimously.

**d. Recycling (4323) & Transfer Station (4324)**

Chairman Walker noted that solid numbers were still not available to complete the budget planning for Recycling and the Transfer Station. He had spoken with a representative from Casella. There was some confusion regarding the compactor, which he cleared up. Chairman Walker noted that the next Selectmen's meeting was in two weeks and that, if ready in time, the numbers may be presented to the Budget Committee first.

Chairman Walker also shared that he had an appointment scheduled for the following week to meet with Generator

Connections at the Transfer Station. They would be discussing trenching, installation and connecting power. He hoped Bill MacDuffie Jr would also be available to attend the meeting.

Chairman Walker made a **motion** to table discussion on the Recycling and Transfer Station budgets. Selectman Hoyt **seconded**. The **motion passed** unanimously.

## 6) Selectmen's Reports

### a. Town Hall Faucets

Selectman Hoyt reported that he had replaced two sets of faucets at the Town Hall. He offered the materials as a donation to the Town. The faucets were \$79 each.

Chairman Walker made a **motion** to accept the donation valued at \$158. Selectman Herbert **seconded**. The **motion passed** with all in favor. Gayle Landry thanked Selectman Hoyt for getting the new faucets installed.

### b. TDS / Broadband

Selectman Hoyt provided an update regarding the status of the TDS Broadband project. He read the email received earlier in the day from Joel Dohmeier of TDS:

*"We are beginning to work on a petition and before and after boundary maps as we will need to file for a boundary change for TDS' service territory with the PUC and DoE for approval. In addition, we have reached out to Eversource to ensure they are "ok" with us becoming a third pole owner on the poles on North and Montgomery Roads. The goal is to get these two items wrapped up if we can before the Christmas Holiday season."*

Selectman Hoyt explained that to get service to the two roads, they are now talking about sharing the poles, allowing CCI to continue getting service to their customers.

## 7) Public Comments

### a. Louise Andrus regarding MVSD

Ms. Andrus addressed the Selectboard. She wanted to know what it would take to get more citizens involved in the school budget. She expressed concern that only a handful of citizens attend MVSD meetings and ask questions. She noted that citizens often complain about the school taxes, but rarely engage during the budget building process.

Chairman Walker commented that the Selectboard had no control over the school district. He added that it's at the budget meetings "where the sausage is made". It is during the budgeting process that citizens need to get involved.

Ms. Andrus also reported that at a recent Finance Committee meeting, there was no public comment section. She found this discouraging. Chairman Walker noted that by law, meetings must be open to the public. However, the law does not require meetings to offer an opportunity for the public to comment.

## 8) Town Administrator's Report

### a. Town Office Closures

TA Rollins noted that the personnel policy allows employees to have two days off at Christmas. Since Christmas falls on a Saturday, she requested that those two days could be the Thursday and Friday prior. Chairman Walker

made a **motion** to provide the Thursday and Friday as days off. Selectman Hoyt **seconded**. The **motion passed** with all in favor.

#### **b. Transfer Station Hours**

TA Rollins noted that special holiday hours for the Transfer Station had been posted on the website.

#### **c. Security Alarms**

TA Rollins reported that Mango Security responded to alarms which were going off due to batteries running low. New batteries were installed in the alarm systems.

#### **d. Montgomery Road Property**

TA Rollins reported that she had received a telephone call from a gentleman named Everett who was interested in purchasing the Montgomery Road property to gift to the Town as a conservation easement. She asked Bill MacDuffie Jr, who was seated across the room, if the Conservation Commission would know how to proceed. He believed they could figure it out. He noted that the owner and the Town would have to work on an agreement. The motivation for purchase would be to protect Vermetti Pond which was part of the property.

It was agreed to put Everett in contact with David Kelley.

TA Rollins noted that the Town would require legal assistance with the easement.

A member of the public asked who would be responsible for up keep of the property. Who would act as steward of the land?

It was noted that Five Rivers Land Trust might be a good source of information. Chairman Walker also recommended seeing what guidance the NH Municipal Association (NHMA) would offer.

#### **9) Non-Public Session - RSA 91-A:3, II (b)**

Chairman Walker made a **motion** to enter non-public session. Selectman Hoyt **seconded**. Roll Call – Hoyt, aye, Walker, aye, Herbert aye. The **motion passed** unanimously. The Board entered non-public session at 7:26 p.m. and reconvened the public session at 7:41 p.m.

Chairman Walker announced that the Board unanimously voted to hire Anthony Carini as the new Building & Ground's Winter Shoveler at \$15 per hour effective December 6, 2021 with a probationary period of 90 days. The minutes of the non-public session meeting were not sealed.

#### **10) Adjournment**

Chairman Walker made a **motion** to adjourn the meeting at 7:42 pm. Selectman Hoyt **seconded**. The **motion passed** with all in favor. The next meeting: Wednesday, December 15 at 7 pm at Academy Hall.

Respectfully Submitted,

Kimberley Brown Edelman / Recording Secretary

*These meeting minutes were reviewed and accepted on December 15, 2021.*

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*Selectmen, Town of Salisbury*